



The Governing Body's Annual Report 2018-19

This is a summary of the full report. A copy of the full report is available on request.

THE GOVERNING BODY MEMBERS 2018-19

Member	Representing	Term of office
Mr James Evans (Chairperson)	Co-opted	2015-2019
Mr Ian Goronwy Williams (Vice-chairperson)	LEA	2016-2020
Ms Emily Young	Parents	2018-2022
Ms Helen Whitney	Parents	2015-2019
Ms Alaw Ceris	Parents	2017-2021
Dr Greta Hughes	Community Council	2017-2021
Ms Falmai Squires	Co-opted	2017-04/2019
Mr Andrew Parry	Co-opted	04/2019-2023
Cyng. Angela Russell	LEA	2017-2021
Miss Catrin Elain Evans	Teachers	2018-2022
Mrs Manon Haf Owen	Headteacher	

Chairperson: Mr James Evans, Glennydd, Llanbedrog (740312)

Clerk: Mr Iwan Hughes, Derlwyn, Llanbedrog (740196)

The Governors' Role

The members of the Governing Body are responsible for most of what happens in the life and work of the school. The responsibilities have increased considerably over the last few years.

The Body must meet at least once a term, but often meets twice a term. The head teacher reported every term on pupils' attainments and attendance, curricular matters and results, special needs, welfare, management, staffing and finance, as well as on the school's successes, various activities and events. Full minutes of meetings are available at the school.

The Body has been divided into sub-panels that meet regularly during the year. At Ysgol Llanbedrog we have Staff Discipline and Dismissal, Staff Discipline and Dismissal Appeal, Pupil Discipline and Exclusion, Complaints, and Pay Review sub-panels.

Ms Falmai Squires/MS Alaw Ceris Mr Andrew Parry was this school's Special Educational Needs representative.

Ms Emily Young was the Child Protection representative.

You can obtain further information about the budget or view the minutes of all meetings by request to the Clerk.

Elections will be held to elect new parent governors when the above terms of office expire. The next elections will be held in the Autumn Term of 2018 and 2019.

Meeting Dates

The Full Body met on 11/10/18, 21/2/19, 11/4/19, 24/5/19, 11/7/19.

In addition, meetings of various panels were held.

Report on any action arising from report released October 2018

No meeting between governors and parents was requested.

Policies and Strategies

Several school policies were reviewed during the year. Copies of all the policies are available at the school and many are on the school's website.

TERM DATES 2018-19

Autumn 2018

Start: Monday September 3

Half term: Monday 29 October - Friday 2 November

End: Friday 21 December

Spring 2019

Start: Monday 7 January

Half term: Monday 25 February - Friday 1 March

End: Friday 12 April

Summer 2019

Start: Monday 29 April

May Day (Bank holiday): Monday 6 May

Half term: Monday 27 May - Friday 1 June

End: Friday 22 July

Staff training dates were held on: 3/9/18, 4/4/19, 29/4/19, 14/6/19, 22/7/19

FINANCIAL STATEMENT

A meeting of the Finance Panel is held every term and the governors review finance policies in accordance with requirements. See appendix for the school's latest budget.

*** Relevant expenditure from the school's final accounts for 2018-19**

Building Repair and Maintenance	£ 2,289
Electricity	£ 3,766
Gas	£ 1,450
Water	£ 2,098
Cleaning Contract	£ 10,540
Ground Maintenance	£ 540
Fire-fighting Equipment	£ 64
Rates	£ 5,090
Capitation (equipment, books, etc.)	£ 16,391
Furniture	£ 660
Postages	£ 154
Phone	£ 387
Swimming Pools	£ 3,736
Musical Instrument Lessons	£ 1,023
Cynnal - Technology Support	£ 1,215
Reserves	£10,842 (to safeguard/maintain staffing)

*** Governors' travel and subsistence costs:** £0

*** School Fund:** (the everyday expenditure fund) Money connected to educational visits, photographs, etc. goes to this fund. The total amount received into it and paid out of it is substantial. The fund is annually audited by an external accountant, in accordance with requirements and details are available at the school should anyone wish to see these. There was £1882.68 in hand on 1/4/18 (Appendix 1.)

*** Donations to the School:** Once again, the 'Cyfeillion' have been very busy raising money for the school. The governors wish to thank everybody who contributed towards their fund-raising efforts. The school and every child in it has benefited greatly from these contributions. (Appendix 2.)

WHOLE-SCHOOL ATTENDANCE

Attendance	=	94.7%
Authorised absence	=	4.6%
Unauthorised absence	=	0.7%

The Governors' and Gwynedd's attendance target was 95.5%. A note or message of explanation is required to cover every absence.

The Government places great pressure on every school to raise attendance and to eliminate any unauthorized absences. The school's register is fed into a central system by the Council and the school is obliged to discuss any concerns with the Welfare Officer. The school acted in accordance with the requirements.

INFORMATION ON PERFORMANCE AND TARGETS

The table below provides the school's end of Year 2 and 6 assessments results in the summer 2019 and specifies targets up to 2022. The results reflect those pupils who were on the school's SEN stages.

Foundation Phase % - Outcome 5 or 6

KS2 % - Level 4 or 5

Foundation Phase

Y2- Outcome 5+ and 6+	2019 (9 children, 1 child- 11.1%)				2020	2021	2022
	Target O5+	Result O5+	Target O6+	Result O6+	Future O5+ targets		
Foundation Phase Indicator	100%	77.8%			84.6%	100%	72.7%
Welsh Language and Literacy Skills	100%	77.8%	66.7%	66.7%	76.9%	100%	81.8%
Mathematical Development	100%	88.9%	66.7%	77.8%	90%	100%	81.8%
Personal and Social Development, Well-being and Cultural Diversity	100%	100%	100%	100%	84.6%	100%	90.9%

Key Stage 2

Y6 - Level 4+ and L5+	2019 (10 plentyn, 1 plentyn - 10%)				2020	2021	2022
	Target L4+	Result L4+	Target L5+	Result L5+	Future L4+ targets		
Core Subject Indicator	90%	88.9%			94.4%	90%	77.8%
Welsh	88.9%	88.9%	55.5%	50%	94.1%	70%	77.8%
English	90%	90%	50%	50%	94.4%	90%	77.8%
Mathematics	90%	90%	40%	50%	94.4%	90%	88.9%
Science	90%	90%	50%	50%	94.4%	90%	100%

PERFORMANCE TARGETS

The governors have discussed and agreed on the targets noted in the table above for statutory assessments of Years 2 and 6. We aim for each pupil to reach or excel the expected level at the end of each Key Stage, Outcome 5 at the end of the Foundation Phase (Year 2), and Level 4 at the end of Key Stage 2 (Year 6), Individual targets are set for each child to develop everyone as individuals according to personal ability, so that all are given due encouragement, challenge and support.

To fulfil each pupil's need and potential, some children are targeted in different aspects of the work in which they need extra encouragement at the school; such as in literacy, numeracy or wellbeing. Extra support is provided by school assistants for individuals or small groups, within or outside the classroom. To set targets, plan and provide support for pupils that are on the SEN register, we co-work with various specialists.

Since the numbers of children in each year are fairly low, one child counts as a high % of the data for the entire year.

COMMUNITY LINKS

The school collaborated with schools in the catchment area and beyond in curricular and extra-curricular activities such as sports, catchment area clubs.

Various visits were organized during the year, such as sports competitions, a visit to Plas Glyn y Weddw, Glanllyn, Cardiff, Sioe Nadolig Cyw, Neuadd Dwyfor.

A number of individuals and specialists visited the school such as PC Owen, NSPCC workshop, Catrin Williams and Tess Urbanska (art workshops), Casia Wiliam (poetry workshops), Robin Williams (it), Gwion Aled and Llion Williams (drama workshops), Alun Tan Lan (ukulele workshops), Bernard Sautin and Alaw Owen (French lessons), Lori Ni, Recycling Officer, Road Safety Officer, Cycling lessons, Nia from Coleg y Bala, local Vicar Andrew Jones and Cwmni'r Frân Wen's drama.

We supported local charities and businesses, e.g. Present Aid, Children in Need, Marie Curie, British Heart Foundation, MacMillan, T4U, Cynllun Gwên, Dementia Friends, Red Nose Day, National Trust, Welsh Music Day and National Book Day.

CHILDREN'S PARTICIPATION

The children of the school contribute their ideas to the life and organization of the school in various ways, through discussions, questionnaires, School Council, Green Group, Healthy Group, Safety Officers and occasionally discuss these at governors' meetings.

Some of their contributions during 2018-19 included organizing activities to raise funds for good causes, arrange and conduct after-school clubs and playtime activities. The school website and Facebook page are a great way of sharing and recording these.

The children also contribute to planning class work by proposing ideas about what they would like to learn and how this can be realised.

HEALTHY EATING

The school follows the Government's latest Healthy Living guidelines. Children are encouraged to buy fruit from our fruit shop or bring fruit from home to eat in the middle of the morning. The children can drink water and use the water well at any time of the day. Food and drinks that do not comply with Government guidelines are permitted.

SPORTING OBJECTIVES AND ACHIEVEMENTS

The pupils benefit from a number of sporting activities and make use of the playground, playing field, hall, and the leisure centre and sports club at Pwllheli, to engage in a variety of sporting events. Success was achieved in activities in the catchment area and further afield. Miss Catrin Evans was the school's Physical

Education co-ordinator and an extensive provision is offered to the children within the school from the Nursery class to year 6.

We use the leisure centre to develop swimming skills and a number of children represented the school in the Dwyfor Swimming Gala. We place great emphasis on teaching children to swim at an early age (as we live so close to the sea) and as a result, we provide swimming lessons from the Reception class onwards. The leisure centre is also used to develop ball, tennis, biking, gymnastics and dance skills.

Children of years 3 and 4 and children of years 5 and 6 went on residential courses to undertake adventure activities at Glan-llyn and Plas Menai. The school has provided an after-school Dragon Sports club, and a 'Clwb Dal i Fynd' (Keep Going Club) in the school. Catchment area and county rugby, netball, cricket, hockey and athletics competitions were held for children in years 3, 4, 5 and 6. There is a gymnastics club held in Ysgol Botwnnog by the secondary school's teacher and many children attend it.

The school supports a number of local sports clubs, including those run by catchment area schools and individuals from these groups are welcomed to the school to give taster sessions.

CONCLUSION

The Governing Body and staff would like to thank the parents for their willing support of all arrangements during the year. We are extremely grateful to the Cyfeillion for organising fundraising events throughout the year. Each child in the school has benefited from this. We greatly appreciate the healthy relationship that exists between the school, parents and community.

SCHOOL TERM AND HOLIDAY DATES 2019-20

TERM DATES

Autumn Term: 2 September - 20 December 2019

Spring Term: 6 January - 3 April 2020

Summer Term: 30 April 2020- 20 July 2020

HOLIDAYS

28 October- 1 November (Half term)

23 December - 3 January (Christmas Holiday)

17-21 February (Half Term)

6-17 April (Easter Holiday)

4 May (Bank Holiday)

25-29 May (Half Term)

21 July - 31 August (Summer Holiday)

Additionally, there will be staff training days on: 2+3/9/19, 25/10/19,4/11/20, 20/4/20, 20/7/20